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1 July 1986

MEMORANDUM FOR: Chief of Operations, OC

FROM:

[REDACTED]  
Chief, Management and Plans Staff, OC

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SUBJECT: Weekly Staff Notes, 22 - 28 June 1986

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1. General:

[REDACTED]

b. [REDACTED] are currently analyzing the space requirements for the Management and Plans Staff for its impending move to the area currently housing the Programs and Budget Staff.

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c. The Management and Plans Staff completed its review of the Office of Communications (OC) FY-1986 to FY-1991 Strategic Plan. Each OC Division provided an update to their respective business area and the report indicates that OC is on track towards achieving its long-range goals. The intention of this report is to keep OC Senior Management cognizant of Division endeavors to meet goals of the office.

[REDACTED]

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**d. Requirements Statistics as of 27 June 1986:**

Total 1983 Requirements - 84  
Completed - 81

Total 1984 Requirements - 168  
Completed - 151

Total 1985 Requirements - 133  
Completed - 60

Total 1986 Requirements - 55  
Completed - 22

**Pending requirements by OC Divisions:**

AMD - 3  
CSD - 1  
ED - 2  
FND - 83 (35 are  liaison)  
CSD/FND - 2  
FND/MPS - 1 ( liaison)  
MPS - 6  
MPS  - 27  
Other - 1

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Requirements forwarded to OC Divisions which need status update - 9

Requirements pending a first response - 4

Total 1986 Strategic Plan Requirements - 48  
Completed - 2

**Pending Strategic Plan requirements by OC Divisions:**

AMD - 9  
CSD - 4  
ED - 5  
FND - 11  
MPS - 17

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**2. Satellites:**

b. [ ] continues to participate in a special MILSTAR study with members of the Intelligence Community and the Department of Defense (DoD). [ ]

**3. Liaison Activities:**

Nothing significant to report.

**4. Significant activities scheduled for the week of 30 June:**

a. [ ] will be attending the Office of Information Technology (OIT) Planning Seminar on 30 June and 1 July being held at [ ]

[ ] Their intent is to look at future hard requirements from a scheduling and budgeting perspective. Office of Communications representatives from the [ ] Planning Office, Communications Security Division, Engineering Division, and Foreign Networks Division will be providing briefings to OIT at this Seminar.

b. [ ] are scheduled to meet on 3 July 1986 with [ ] Office of Information Technology (OIT), Management and Consulting Group/Management Division. We plan to discuss

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the strategy for interfacing between the Office of Communications (OC) and OIT for this years New Communications Services exercise (1989-1993). [redacted] also desires to discuss the current methodology being utilized by OC to handle and track requirements.

c. Members of the Management and Plans Staff will meet with [redacted] on 2 July to discuss his impending assignment to the Directorate for Administration Planning Staff and the interaction anticipated resulting from that assignment.



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